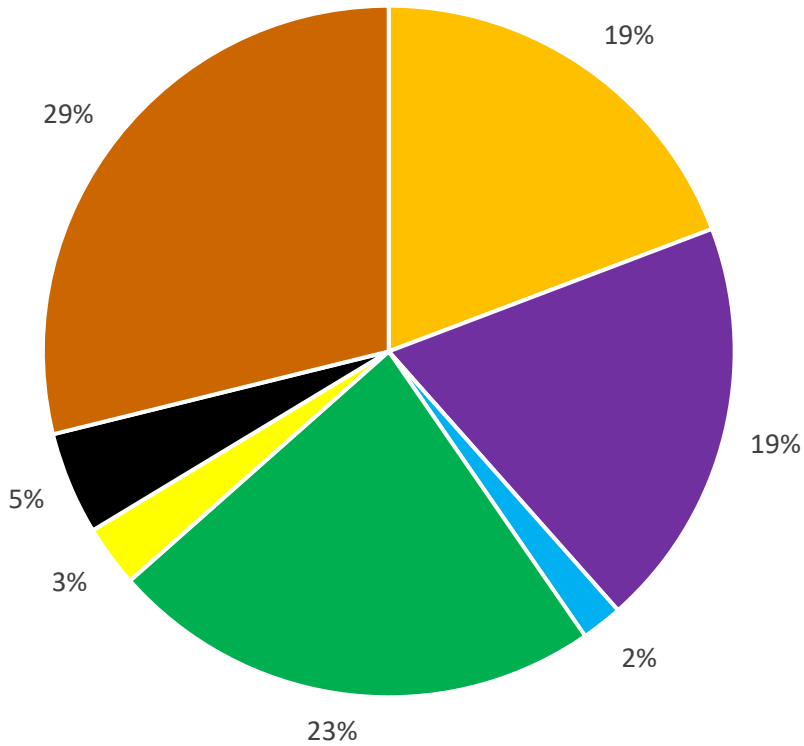


Time Analysis - Emma, 6th-12th November



- Office Hours
- Union Meetings
- University Meetings
- GOATing
- Committee Meetings
- Social Media
- Community
- Training/Conferences
- Travel
- Social Events
- Annual Leave/Out of Office

Categories	Hours
Office Hours	10
Union Meetings	10
University Meetings	1
GOATing	12
Committee Meetings	
Social Media	1.5
Community	2.5
Training/Conferences	
Travel	
Social Events	
Annual Leave/Out of Office	15
Total:	52

Notes

Please note that Emma was out of office on 6th-7th November.
All of Emma's hours were accounted for.