



Georgia Petts
Vice President Education
November 2020

Report Summary	With the second lockdown coming to an end I am preparing for student communication and the end of term. I have been working with the reps to make sure messages to students are being appropriately disseminated out to all cohorts so everyone can be as informed about the changes to the term and how to safely finish teaching contact. In the run up to Christmas myself and the other sabbaticals are also focusing on what virtual events we will put on to provide support and entertainment for students over the break – keep your eyes out for all of the holiday celebrations!	
	KPIs	Updates
Deliver a new rep structure, setting out clearer descriptions for the roles and what can be expected.	Progress this month:	The plans for the restructure are almost ready to be reviewed over the Christmas break and prepped to be taken to the Board of Trustees as well as the Education and Student Life Committee for key members in the Union and University to come on board with the plans and help disseminate them out to all students and staff. I have been temperature checking some of the plans with reps throughout a few different meetings to make sure they are happy with the ideas so nothing comes as too much of a surprise but also so I can make sure one of the key groups in the restructure can let us know if the plans will work when put into practise.
	Plans for next month:	The temperature checking of different aspects of the plans will continue this month and through into the end of the year, getting ready to take these plans to committees in the new year. I have been working on an academic campaign and this has got me thinking of working on a communications plan for the restructure so once everything is all approved we can immediately start on the messaging to students and process for getting the next academic years reps into place.
To establish the Postgraduate Students Association as a representative organisation for postgraduate students at Lincoln.	Progress this month:	Myself and James the Academic Societies Officer have been talking this month about how we increase postgraduate involvement with Academic Societies and are planning for him to come speak in one of the first hubs at the beginning of next year to broaden out that messaging. We also now have two of three of our postgraduate officers in place. With Emily our new Postgraduate Taught Officer and Jacob our new Postgraduate Research Officer we are in a strong position to offer support and representation to our whole postgraduate community at university and union committees.
	Plans for next month:	The notice is out for the Postgraduate Students Association Officer so we will have that role filled hopefully before the end of this year, once that position is filed we can schedule in the first PSA hub providing a space for postgraduates to get representation and voice their opinions on how the year is going both academically and socially.
To increase the engagement with online	Progress this month:	The Teaching and Learning Experience Panels have progressed and grown much more than when myself and Jasper, the Dean of LALT, first talked about them over the summer. At the latest



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<p>feedback platforms and tools.</p>		<p>panel one of our College Officers Talia had taken over in the chairing role and carried the discussions brilliantly including stepping in to help talk through other members opening points when some technical difficulties occurred.</p> <p>Below I have highlighted the growth of the panels and student engagement with them:</p> <ul style="list-style-type: none"> - We had trained 11 students as of October and had another 14 students signed up with 8 set to attend training this month. - In total we have had 25 students sign up for the panels with more following after a variety of rep meetings this month. - We have held 3 panels and a number of training sessions with many more in the diary for the following semester. <p>We have now had three SUGgestions through with all being approved and one of them fast-tracked. The Deputy Union Chair role has now also been filled so we can provide timely responses to student's submissions and make sure we are prepared for any future All Student Member meetings. Coursemate submissions have also now started to increase with students feeding back a variety of areas in which they want more support on their programmes.</p>
	<p>Plans for next month:</p>	<p>Now that I have handed over chairing responsibilities to Talia I can start to think about the future progression of the panels including looking into mentoring schemes for the students and staff involved. I am going to keep pushing out the use of Coursemate and SUGgestions through the Academic Campaign and the reps as they are great methods to use especially in a world where most of our interactions have to happen virtually now especially considering our tier three status.</p>
<p>Provide feedback on the Assessment Charter and assessment feedback.</p>	<p>Progress this month:</p>	<p>Senior Rep meetings, Meet your VPEs and the latest Rep Forum have all been great platforms to gather feedback from students about their opinions of assessments in the pandemic and also what support is out there and what is missing in their minds. This month has been great for gathering feedback which through my relationship with Liz Mossop I am able to take back and work on promptly, to either get communications out to clarify up any areas of contention or to work on solutions to student concerns.</p>
	<p>Plans for next month:</p>	<p>We are planning for Liz to come to the next Senior Rep Group in December to wrap up any confusion from the reps and answer questions about the end of the year and how that will continue in January. These conversations have been greatly appreciated by the reps and myself as messages coming directly from the university's Senior Leadership to students who can ask questions and largely get answers there and then are much more useful than messages that can become diluted the more people they</p>



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		are passed through. The College Officers and sabbaticals have been giving feedback to different university departments over the last few months about how they send out central communications and how they are addressed to ensure more students read them and can make use of the information involved.
Work in partnership with the university to enhance pastoral care .	Progress this month:	The signposting I am doing to pastoral care at the moment is still on the rise which is a good thing as it making sure students understand how important their personal tutors are but also if anyone has any issues we are able to address them and either signpost students elsewhere or communicate where there needs to be more information sheared to tutors. Again as I have previously mentioned this KPI has developed into a goal to make sure that students are supported on the whole through their academic and social struggles and that they have many different routes and people to provide support so they can pick the right person or place for themselves.
	Plans for next month:	Communications from personal tutors leading up to the Christmas break will be crucial to make sure students have specific programme based support and advice easily accessible, I am going to continue providing feedback and see the pastoral care routes become used more so over the next months as first year students realise the importance of personal tutors and returning students can see their feedback being actioned so they get the support they need.
To enhance the experience of Academic Societies .	Progress this month:	I have been to my second Academic Societies Hub and provided an update on the plans for Christmas and have taken back student concerns to the university to make sure we are keeping an open dialogue from all students about the support they have access to, as well as the places for collaboration with their academic staff teams.
	Plans for next month:	More and more reps have been getting in contact and joining their academic societies which has been great to see, myself and James have been growing our plans for cross collaboration and how we encourage more relationships. Next month I want to start focusing on sharing more wins from these collaborations and also how we celebrate the end of the year with reps and academic societies together.

Student Interaction update:	Senior Rep Group Meet your VPE Rep Forum Volunteer Officer Training Student Teaching and Learning Experience Panels Academic Societies Hub Facebook Live for Diwali co-hosted with students
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Committee and University Staff updates:	Academic Board Portfolio and Oversight Group Access and Participation Oversight Group Executive Committee Finance and Risk Sub-Committee Board of Governors Higher Education and Further Education Sub-Committee
Any Other Business:	In the run up to the end of term and Christmas we are planning our offering for students over the festive period. As Lincoln has been put into a tier three we are extremely limited in terms of in person interactions, myself and the other sabbaticals are thinking about what we can do to make sure students are not left without support and also some entertainment especially if they are staying in Lincoln over the break.