



University of Lincoln Students' Union Procedure of Inputting Team Sheets onto BUCS Play

Introduction

Each University of Lincoln Students' Union (ULSU) Sports Club that has been entered into British Universities & Colleges Sport (BUCS) will play in a competitive league against other universities in the region.

BUCS Play is the online platform which will facilitate the arrangement of entries, fixtures and results and is a platform ran by BUCS.

Institutions are now required to upload teams onto the BUCS Play platform as well as submit paper copies.

The aim of Team Sheets is twofold; to manage and allow player movement between teams within the same sport in accordance with BUCS regulations, and to ensure that those taking part in BUCS competitions are eligible in accordance with institutional and BUCS requirements.

Process

The Captains and/or committee of a University of Lincoln BUCS Sports Club will be allocated these positions on BUCS Play by the Competitive Sports Assistant.

The Captains are responsible for allocating the players who will participate in each fixture via the BUCS Play app or website. This must be done at least 24 hours prior to the start of the fixture.

If there are any changes required to the selected team within the 24 hours prior to the fixture start then it is the Club's responsibility to contact the activities department at the Students' Union who will endeavour to rectify the problem.

Failure to select a team within these time constraints may lead to the fixture not going ahead or the opposition playing under protest.

Institutions are required to submit for all fixtures and failure to do so can lead to sanctions imposed by BUCS which can include but is not limited to:

- Fines (Minimum £250, can range up to £1000 if deemed appropriate)
- BUCS Points deduction
- Concession of walkovers
- Disqualification from an event, league and/or knockout competition

Playing Under Protest

In the case of any discrepancies with the team sheet or players at a fixture, a Playing Under Protest Form should be signed by both team captains, filled in completely and handed into the Activities Department as per the University of Lincoln Students' Union BUCS Regulations. The form is available on the student dashboard under resources and should be printed off and taken to the fixture.

Upon signing a Playing Under Protest Form, the captain should inform the Activities Department as soon as possible so that the matter can be investigated and an appeal can be formed and submitted to BUCS.

More information on submitting a Playing Under Protest form can be found under BUCS regulation REG 12.



University of Lincoln Students' Union Procedure of Inputting Team Sheets onto BUCS Play

If further details are required from the Captain then they will be contacted by the Activities Department, otherwise the situation will be handled between both Institution Administrators and BUCS.

RS - August 2020