|  |  |  |
| --- | --- | --- |
| Time Analysis - Abi, 28th August - 3rd September 2019 | |  |
| 1% 6%  13%  2%  52%  14%  7%  5% | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
| Categories | Hours |  |
| Office Hours | 0.5 |  |
| Union Meetings | 2.5 |  |
| University Meetings |  |  |
| GOATing | 5.5 |  |
| Committee Meetings |  |  |
| Social Media | 1 |  |
| Community |  |  |
| Training/Conferences | 6 |  |
| Travel | 3 |  |
| Social Events | 2 |  |
| Annual Leave/Out of Office | 22.5 |  |
| Total: | 43 |  |
| No | tes |  |
| Please note that Abi was on annual leave from 28th-30th August. On 2nd September, Abi attended Stephen Dowson Training.  Abi attended the Staff Away Day to Loughborough on 3rd September. | |  |

Office Hours

GOATing Community Social Events

Union Meetings University Meetings

Committee Meetings Social Media

Training/Conferences Travel Annual Leave/Out of Office