* Please note that the Students’ Union was closed for the Christmas holidays on 4th January which has directly affected hours.
* Tommy attended his TRAP review on 9th January.
* All of Tommy’s hours were accounted for.

|  |  |
| --- | --- |
| **Category** | **Time spent in hours** |
| Office times | 24 |
| GOATing | 1.25 |
| University meetings | 3.5 |
| Union meetings | 2 |
| Annual leave | 6.25 |
| **Total number of accounted hours** | **37** |