

STANDING ORDERS GOVERNING THE CAMPAIGNS HUB

1. Interpretation

- 1.1 These Standing Orders shall be read in conjunction with the Constitution, Bye Laws and the relevant Standing Orders of the University of Lincoln Students' Union and shall be interpreted accordingly.

2. Definition

- 2.1 The Campaigns Hub exists as a forum for funding application decisions for the Campaigns Network. The Campaigns Hub is a standing committee as defined in Standing Order 1001 and will be subject to these regulations.
- 2.2 The Campaigns Hub is responsible to the Students' Union Executive Committee, as defined in Bye-Law 4.

3. Remit

- 3.1 The Campaigns Hub is responsible for:
- a) Allocating funding from the Campaigns Grant based upon received applications for funding.

4. Chair

- 4.1 The Chair of the Campaigns Hub shall be the Vice President Campaigns and Environment.

5. Membership

- 5.1 The membership of the Campaigns Hub shall be:
- a) Vice President Campaigns and Environment (Chair)
- b) BAME Officer (Voting)
- c) Disabilities Officer (Voting)
- d) Environmental Officer (Voting)
- e) LGBT+ Officer (Voting)

- f) Women's Officer (Voting)
- g) Assistant Campaigns Manager (Non-Voting)

6. Meetings

- 6.1 Meetings of the Campaigns Hub shall take place at least five (5) working days before every Campaigns Network Meeting.
- 6.2 Additional meetings of the Campaigns Hub can be called as necessary by the Vice President Campaigns and Environment.
- 6.3 Each Officer will have one (1) vote for each funding application received.
- 6.4 Trustees, The Chief Executive, Deputy CEO and other relevant Students' Union Staff have attendance and speaking rights.
- 6.5 An agenda will be circulated to members at least three (3) working days prior to the Campaigns Hub convening.
- 6.6 If an Officer is unable to attend a Campaigns Hub, they must send their apologies, by email, to the Vice President Campaigns and Environment at least 24 hours before the Campaigns Hub unless in extenuating circumstances which will be at the discretion of the Chair.

7. Quorum

- 7.1 Quoracy of the Campaigns Hub shall be 50%+1 of all voting members.

8. Administration

- 8.1 Preparation of the agenda for the Campaigns Hub shall be the responsibility of the Chair.
- 8.2 Minutes of the Campaigns Hub shall be taken by the Assistant Campaigns Manager or alternative, and disseminated to the members of the Campaigns Hub following approval by the Chair within 7 working days of the Campaigns Hub convening.

9. Voting

- 9.1 All members of the Hub shall have equal voting rights

- 9.2 A majority vote is required for a motion to pass.
- 9.3 In the result of a tied vote, the Vice President Campaigns and Environment shall have an additional deciding vote.
- 9.4 All votes shall be by public vote, unless the Campaigns Hub unanimously votes for a secret ballot to take place.

KT July 2020

Passed at Executive Committee: