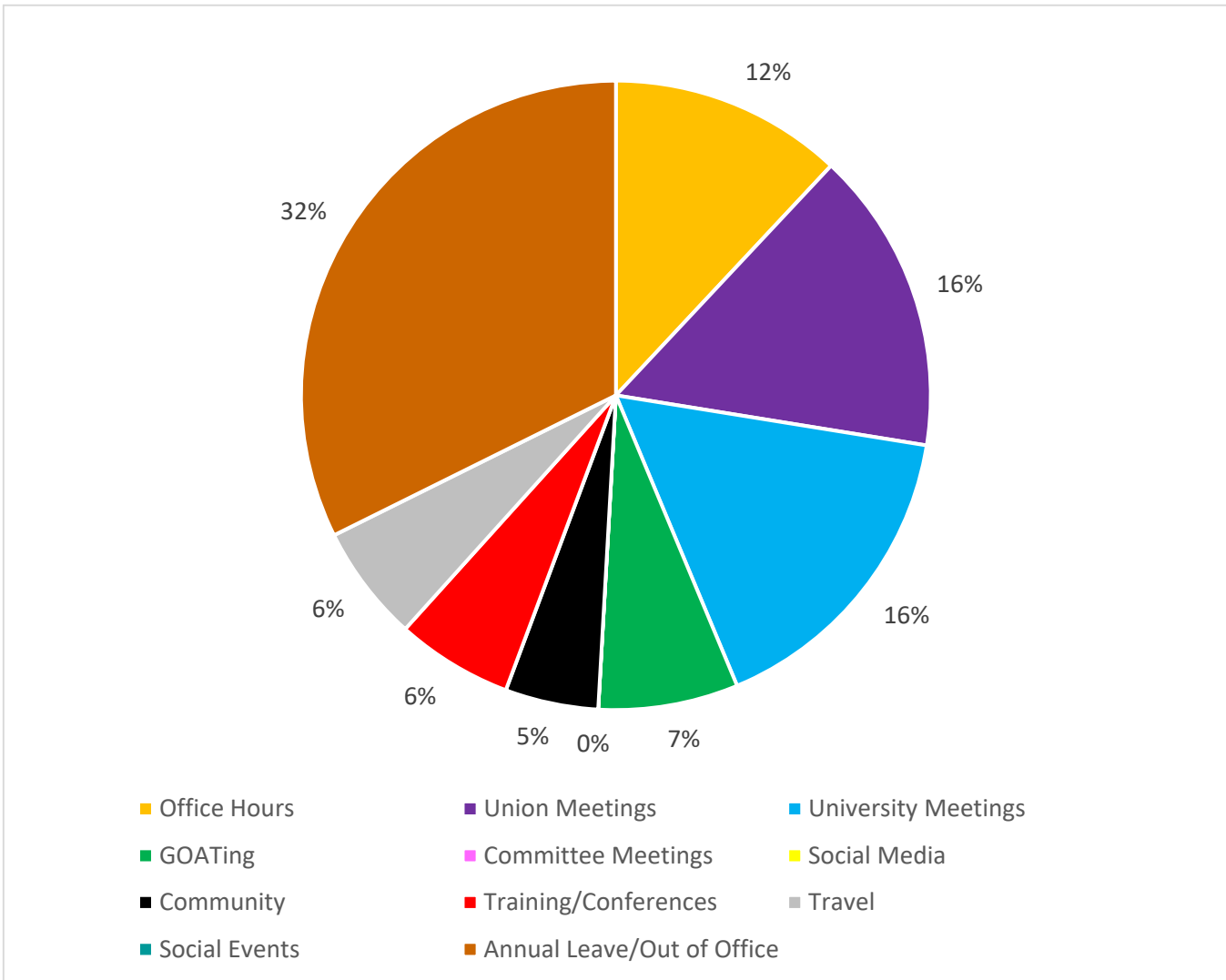


Time Analysis - Emma, 19th-25th February



Categories	Hours
Office Hours	5
Union Meetings	6.5
University Meetings	6.75
GOATing	3
Committee Meetings	0
Social Media	0
Community	2
Training/Conferences	2.5
Travel	2.5
Social Events	0
Annual Leave/Out of Office	13.5
Total:	41.75

Notes

On 20th February, Emma attended a DMU Trans* Conference.
 Please note that Emma was out of office on half day on 20th February and a full day on 21st.
 All of Emma's hours were accounted for.