



STANDING ORDERS GOVERNING REP HUBS

1. Interpretation

- 1.1 This Standing Order shall be read in conjunction with the Constitution, Bye-Laws and the relevant Standing Orders of the University of Lincoln Students' Union and shall be interpreted accordingly.

2. Definition

- 2.1 The Rep Hub exists as a forum for Course Representatives to receive updates, provide feedback and develop their skills. Rep Hubs is a standing committee as defined in Standing Order 1001 and will be subject to these regulations.
- 2.2 Rep Hubs consist of all Course Representatives, elected College Officers and School Representatives.
- 2.3 College Directors are invited to Rep Hubs.
- 2.4 Rep Hubs will be led by VP Education with the administrative support of the Assistant Membership Services Manager.
- 2.5 Any minutes and feedback will be taken by the Academic Representation Co-ordinator.

3. Remit

- 3.1 Rep Hubs will consist of;
 - 3.1.1 An update from VP Education followed by questions,
 - 3.1.2 An update from College Officers followed by questions,

- 3.1.3 Schools to meet and discuss feedback affecting students and work to find solutions,
- 3.1.4 College Directors to receive feedback,
- 3.1.5 A session for the professional development of Reps,
- 3.1.6 A 'Go Out and Talk' (GOATING) theme will be given to discuss at the following Rep Hub.
- 3.2 Rep Hubs will last no longer than 90 minutes.
- 3.3 Any School specific feedback will be disseminated by the Academic Representation Co-ordinator to School Reps to take to Senior Representatives Group (SRG) as outlined in 4001.

4. Chair

- 4.1 The Chair of Rep Hubs shall be the VP Education, elected annually in accordance with Bye-Law 7. The VP Education shall have overall responsibility for Rep Hubs.

5. Membership

- 5.1 The membership of Rep Hubs shall be:
 - 5.1.1 College Officers
 - 5.1.2 School Representatives
 - 5.1.3 Course Representatives
 - 5.1.4 Vice President Education
 - 5.1.5 Relevant Students' Union Staff as an administrative capacity.

6. Meetings

- 6.1 Rep Hubs will be held monthly throughout the academic year.
- 6.2 All representatives are permitted to attend meetings and will have the right to speak.
- 6.3 Trustees, Senior Management Team and other relevant Students' Union Staff have attendance and speaking rights.

- 6.4 If a representative is unable to attend a Rep Hub, they should send apologies to education@lincolnsu.com at least 24 hours before the Rep Hub unless in extenuating circumstances which will be at the discretion of the Chair of Rep Hubs.

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