

## STANDING ORDERS GOVERNING THE PROCESS TO DETERMINE ADDITIONAL RESPONSIBILITIES WITHIN THE EXECUTIVE COMMITTEE

### 1. Interpretation

1.1 These Standing Orders shall be read in conjunction with the Bye-Laws and the relevant Standing Orders and Constitutions of the University of Lincoln Students' Union and shall be interpreted accordingly.

### 2. Definition

2.1 The Executive Committee are required to undertake a number of additional responsibilities

2.2 This Standing Order sets out the process by which it will be determined which members of the Executive Committee take on the following responsibilities:

- a) The Chair of the Executive Committee, Chair of the Board of Trustees and Board of Governors delegate
- b) Director of Lincoln Students' Union Trading Ltd. (LSUT) and attendee to the LSUT Board of Directors
- c) Director of the Students' Union Management System Ltd. (SUMS) and attendee to the SUMS Board of Directors

### 3. Process

3.1. At the first full Executive Committee meeting of the new Executive Officer team, taking place in the third week of the Executive Committees term in office, the members of the Executive Committee shall choose from with their number:

3.1.1 The Chair of the Executive Committee, Chair of the Board of Trustees and Board of Governors delegate

3.1.1.1 This role shall, for ceremonial and other relevant purposes, carry the figurative name of the Students' Union President

3.1.2 Director of Lincoln Students' Union Trading Ltd. (LSUT) and attendee to the LSUT Board of Directors

- 3.1.3 Director of the Students' Union Management System Ltd. (SUMS) and attendee to the SUMS Board of Directors
- 3.2 For the purpose of clarity, no member of the Executive Committee may carry out multiple roles
- 3.3 The Chief Executive Officer may provide guidance to the Executive Committee as to the skills and expertise required for the roles and may recommend certain members of the Committee
- 3.4 The decision of the Executive Committee will be ratified at the annual Board of Trustees residential in the Executive Committees third month in office.
- 3.5 At the same annual Board of Trustees residential, the Deputy Chair of the Board of Trustees shall be chosen from amongst the Board's number, in line with Bye Law 6.3.1.2
- 3.6 Should the Executive Committees decision not be ratified by the Board of Trustees, the Board shall, during the same meeting, choose a new Sabbatical Officer(s) to carry out any of the additional responsibilities in 3.1.