



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 17<sup>th</sup> June 2015  
at 4pm in the Upstairs Meeting Room.

### Present:

Chair: Brian Alcorn (BA) – President; Olivia Hill (OH) – Vice President Welfare and Community; Nyasha Takawira (NT) – Vice President Academic Affairs; James Brooks (JB) – Chief Executive

### Also in attendance:

Aidan Mersh (AM) – Head of Membership Services and Marketing; Hannah Coleman (HC) – Head of HR and Operations; Megan Graham (MG) – Office Administrator

### 1.1 Apologies for Absence

Apologies for absence were received for Hayley Jayne Wilkinson (HJW) – Vice President Activities.

### 1.2 Declarations of Interest

No declarations were received.

## 2 Minutes of the Previous Meeting

The minutes from the meeting on the 17<sup>th</sup> June 2015 were agreed as an accurate record.

## 3. Matters Arising

### Noted:

- The change of the Sabbatical Officer title is to be discussed at the next Board of Trustees.
- NT forwarded AM the email from Bright Futures; AM to invite to the Societies Fayre.
- HJW to look into the specifics of the Hoody agreement with Banana Moon.

## 4. The HUB

### Agreed:

- The seating in the HUB will be reupholstered in the Carpello coloured fabric.

## 5. AQR

- Nothing to note

## 6. Disbanding Societies

### Noted:

- There is currently no process for disbanding societies. The legalities of money left in disbanding societies accounts is to be investigated.

### Action:

- HJW to investigate the Palestinian Society disbanding as they won an award at the Activities Awards.

## 7. Fresher's Publicity

### Noted:

- The publicity will clearly state that it is Official Lincoln Fresher's information.
- The points and rewards system symbol has been used in the publicity.
- It was suggested the Hints and Tips relating to Welfare issues should have an image of Wade Baverstock (VP Welfare and Community Elect).
- The staff team is to be included in the Fresher's booklet.
- It was suggested to have installations around the buildings as a way to get information to students and show the Freshers' selfies.
- The commercial venues will be added to the wall planner with a check list of things to do in Fresher's week, space permitting.
- Communications and Marketing and the Commercial Services were commended in the Fresher's material.

### Agreed:

- The NUS Extra card and wristband upgrade should be advertised on the back of the Commercial and Charity events leaflet.
- The Engine Shed and Tower Bars to be included in the 'We are Student Led' guide page.
- The reception contact details should be included on ant 'Get in Touch' guide pages for any other queries students' might have.
- The names of the Liberation Officers should be included in the guide.
- Advice centre information to be included with the advice service information on the wall planner, this will be split by Academic and finance.
- SU Helper T-shirts, feather flag, signage, icons for maps and social media images were approved.
- The wall planner design was agreed with the content to be confirmed in August.
- The Commercial foldout was approved awaiting the closing of deals.
- The charity foldout was approved with amendments.
- The guide content was approved with amendments.

## **8. Enterprise Rent-A-Car Money for Volunteering**

### **Noted:**

- The Union has been given £1500 to use on a volunteer Activity of our choice by Enterprise.

## **9. FRU University Partnerships**

### **Noted:**

- The Union can apply for a Women's Rugby partnership opportunity.

### **Agreed:**

- AM to contact Catherine Thomas, Head of School of Sport and Exercise Science regarding the decision to apply for the Women's Ruby partnership opportunity.

## **10. Lighthouse Results from Housing Survey.**

### **Noted:**

- Student Council agreed that Lighthouse needed to achieve a score of 3 or above for the Boycott to be lifted. An average of 2.8 was achieved with all scored increased.

### **Agreed:**

- The boycott still stands but the Union will continue to work with Lighthouse.

## **11. Sabbatical Officer Verbal Updates**

### **11.1 Vice President Academic Affairs**

#### **Noted:**

- NT would like a PG Rep on the Assessment Working Group.
- 1<sup>st</sup> year work does not need to be second marked; all will be marked by external examiners.

### **11.2 Vice President Welfare and Community**

#### **Noted:**

- Voter Registration was discussed when OH went to City Council.
- In 7 out of 8 responses from other Unions Officers sit on the Hardship Fund Panels.

#### **Agreed:**

- OH to meet with Aidan about the Getting Started Vote.
- OH to speak to Chris Spendlove, University Registrar, regarding Officers sitting on the Hardship Funding Panel.

### **11.3 President**

#### **Noted:**

- There is an International Hardship fund for emergencies which doesn't help with living costs.
- The Tab published a defamatory article against BA, legal action was taken and an apology issued.

## 12. Chief Executive verbal update

### Noted:

- The Sports Strategy is going to the Board of Trustees on the 25<sup>th</sup> June 2015
- VC Mary Stuart is ensuring a Sport Group is set up for the remit of Sports at University.
- Progress has been made on the operational requirements of sport.
- JB and HJW are giving a presentation at SU2015 on regulatory visits.

## 13. Health and Safety

- Nothing to note.

## 14. Any Other Business

### 14.1 ULSU and HOME Nightclubs Lincoln

#### Noted:

- The strategy looked at working with local nightclubs economy before taking on the Commercial Services to raise the standards.
- Bishop Grosseteste Union is affiliated to HOME.
- £10,000 will be paid to ULSU for the affiliation.
- Weekly Mail shots will need to be reviewed during the negotiation.
- The HOME Tuesday club night is Union which may cause confusion.

#### Agreed:

- No SU logo will be put on publicity for Tuesday Nights.
- The affiliation was agreed subject to amendments of the Union night and weekly mail shots.

## 15. Date of next meeting: 25<sup>th</sup> June 2015

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Chair

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Date