|  |  |  |
| --- | --- | --- |
| Time Analysis - Georgia, 28th August - 3rd September 2019 | |  |
| 19% 19%  3%  8%  26%  13%  3%  9% | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
| Categories | Hours |  |
| Office Hours | 7.5 |  |
| Union Meetings | 10 |  |
| University Meetings | 3.5 |  |
| GOATing |  |  |
| Committee Meetings | 1 |  |
| Social Media |  |  |
| Community |  |  |
| Training/Conferences | 5 |  |
| Travel | 3 |  |
| Social Events | 1 |  |
| Annual Leave/Out of Office | 7.5 |  |
| Total: | 38.5 |  |
| No | tes |  |
| Please note that Georgia was on annual leave on 28th September. On 2nd September, Georgia attended Stephen Dowson Training.  Georgia attended the Staff Away Day to Loughborough on 3rd September. | |  |

Office Hours

GOATing Community Social Events

Union Meetings

Committee Meetings Training/Conferences Annual Leave/Out of Office

University Meetings

Social Media Travel