



## **UNIVERSITY OF LINCOLN STUDENTS' UNION**

### **President Report**

#### **Introduction**

This past month has been a busy one for the Executive team in all the activities we have engaged in and continue to do so. Below is a summary of those activities and plans for the following month, heading towards the Christmas break.

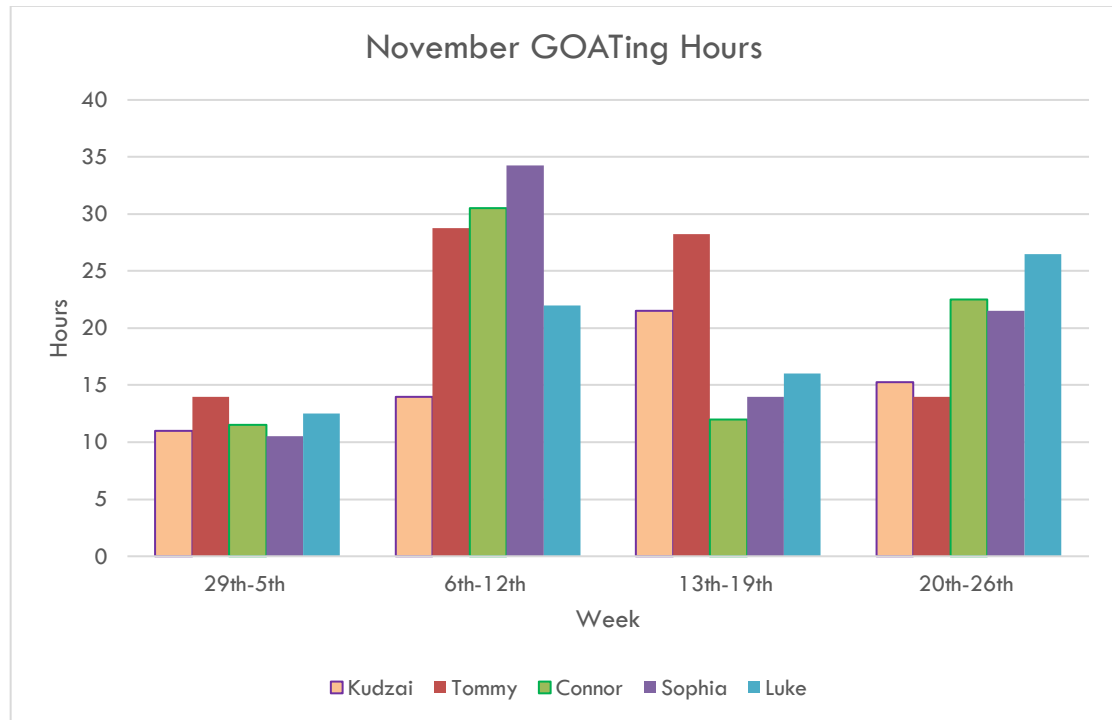
#### **Executive Committee**

The Executive Committee (excluding college officers), consisting of the President, VPs Activities, Academic Affairs, Welfare and Community and International have been focussed on issues affecting the Muslim student population on campus, in regard to prayer space provisions. Dialogue has been established with the Director of Student Affairs to assess the current provisions and how best to improve them in line with the needs of the students who have raised this issue. This is still ongoing and a solution is yet to be found.

Proposals have been brought forward from departments within the university to engage in a scheme in which solar panels would be put on the roof of the Engine Shed. It was determined, after assessing the logistics of the initiative, that the project would be wholeheartedly supported by the SU, however any major involvement would not be attractive due to the difficulty in coordinating the monetary resource that would be required to establish the project.

In regard to engagement with students, the measure that the Student Leaders have been self-assessing has been the amount of hours dedicated to going out and talking to students (GOATing). This measure is part of my KPIs of the year (75 hours of GOATing a week from the Student Leaders). Unfortunately, due to numerous reasons, which include multiple day conferences, off-site meetings and hectic university meeting arrangements, this month the GOATing total has been consistently under the 75 hour target. This is an issue which I have noted in every Executive Committee meeting, and whilst there are the mechanisms to hold each officer to account, it is also noted that calendar arrangements against the time dedicated for GOATing this month has been extremely hard to uphold.

My intention moving forward is to ensure that all Student Leaders are appropriately contributing to this total and that the GOATing module on the SUMS system is adequately used to gather student opinion on campus.



Since the new bye-laws have been put in place, there have been examples of the use of the Chairs' Powers utilised to put in motion critical Union business which has thus been reported to the Executive Committee for scrutiny/approval. Examples of this include the co-opting (in-line with the bye-laws) of academic reps. These are noted in the Executive Committee minutes and approved by the Executive Committee unanimously.

Other student-centric issues I have explored this month include the promotion of the London Free Education protest organised by the National Campaign Against Fees and Cuts. Since tuition fees have such an impact on the education of students nationwide, it was deemed appropriate to bring this protest to the attention of the wider student body.



Over the past few weeks, incidents of bottle throwing in the Engine Shed had seen a notable rise, alongside student member disciplinarys being carried out. The Executive Committee determined that due to the nature of these incidents, as well as the frequency of the incidents and subsequently the disciplinary panels, that an immediate 4-week ban of entry to venues as well as membership services would be established for those found at fault for bottle throwing in the Engine Shed. The precedence to this sanction had been established by a disciplinary panel when the incidents first arose.

Other activities in relation to the visibility and impact of Student Leaders have included the fundraising events facilitated both by students and the Union. The Student Leaders have ensured that support is visible and available, to empower students in their altruistic endeavours and examples of this have been student led projects such as the Alzheimer's Society and the Children in Need fundraising events.

Additionally, hours have been dedicated to ensuring that the support for our sports and societies is also seen as a priority. This has meant a consistent presence at BUCS and Cup games as well as actively promoting our societies and their events to the rest of the student body.

### **SUggestions**

Thus far this academic year, 58 SUggestions (at the time of writing) have been put forward by students, with 13 currently being worked on, 11 completed and 8 put to be worked on in the near future. The success and engagement the platform has received shows that students are very much willing to contribute to the success of their union. Of those which have not been 'fast-tracked' the average up-votes of SUggestions is 72, which is 44% above the required threshold to mandate the student leaders to lobby or put in place the SUggestion put forward by the student body. The struggle now becomes ensuring that there is a consistent turnaround of successes which are relayed to students. This is something I am working towards ensuring so there is a quick turnaround of wins for students.

Current SUggestions assigned to myself include:

- A ball
  - It is currently being determined whether there is a viable appetite for a ball as the financial resource of putting on such an event would be great, thus meaning the cost to students would be great as well
- Water fountains
  - We are awaiting updates from individuals within the Estates department of the university. As far as we are aware, this is still on task to being implemented in Minerva and the library
- ASM promotion
  - The student leaders are working on ensuring that the appropriate measures of promoting ASM are taken
- Library Temperature
  - Similarly with the water fountains SUggestion, we are awaiting updates from the university Estates department
- Quack and Propaganda fliers
  - We are looking into reducing the amount of fliers distributed to have a better Green impact and reduce wastage
- Silent Floor enforcement
  - This will be implemented as feedback back to the library in the catch-up meeting I have with the University Librarian
- Lockers
  - A case study based on other universities is being produced to be presented to the university to establish how best to approach putting lockers on campus.

Below is an updated Operational Plan which highlights the progress made on my objectives and KPIs thus far this year.

**Kudzai Muzangaza**  
**University of Lincoln Students' Union President**

**Our Vision:**  
**A Students' Union where every Lincoln student has a great experience and is encouraged and assisted to fulfil their potential both at University and in life.**

**We will ensure what we do is:**

**Quality                      Nurturing                      Strong                      Honest                      Approachable                      Dynamic**

**Key Themes from 2017-18 Strategy:**

1	Effectively Representing Our Members
2	Providing Independent, Impartial Advice
3	Making Students More Employable and Work Ready
4	Enabling Our Members to Lead Active Lifestyles, Build Friendships, and Grow in Confidence
5	Providing a Diverse Range of Student Led Trips and Events
6	Creating a University of Lincoln Student Community

**KEY PERFORMANCE INDICATORS (KPIs) (preferably no more than 6)**

- 100 SUGGESTIONS submitted in the 17/18 academic year
- 75 hours **averaged** collectively by the Student Leaders on their weekly GOATING time (equates to 3 hours/day)
- University commitment to the development of a mobile application
- 60% are aware of their influence in decision making
- 80% satisfied with the performance of the President during the 17/18 academic year

Key Theme	OBJECTIVE (Must be SMART)	ACTION	RESPONSIBILITY	RESOURCES REQUIRED	PROGRESS TO DATE
1, 4	<p><b>1. To empower students through awareness of what the union does for them and how they can have an impact.</b></p> <p>We will ensure that students feel empowered and that they understand the impact they can have on decisions made within their union, the community and the wider world</p> <p>This will be measured through an increase in use of the SUGGESTIONS and Petitions platform on the union website where an average of 3 SUGGESTIONS are to be put forward by the student body for every week of the academic year</p> <p><b>(KPI 1, 2, 4)</b></p>	<p>GOATING</p> <ul style="list-style-type: none"> <li>- Engage with student staff</li> <li>- Engage with student volunteers</li> <li>- Liaise with university student ambassadors</li> </ul> <p>At least 2 Student Leaders (where appropriate) at every academic, activities and student focused forum:</p> <ul style="list-style-type: none"> <li>- Rep Forum</li> <li>- PG Forum</li> <li>- SRG</li> <li>- Societies Hub</li> <li>- Sports Hub</li> <li>- Activities Hub</li> <li>- ISA</li> </ul> <p>GOATING</p> <p>Use of social media</p> <ul style="list-style-type: none"> <li>- Promoting the SUGGESTIONS and Petitions platform                             <ul style="list-style-type: none"> <li>o Post updates on Twitter, Facebook, Snapchat, Instagram</li> <li>o Use signage system for cross-campus dissemination of information</li> </ul> </li> </ul>	<p>KM, Tommy George (TM), Luke Exton (LE), Sophia Lui (SL), Connor Delany (CD), Jane Kilby (JK) Student Voice, Activities</p>	<ul style="list-style-type: none"> <li>- Time</li> <li>- Access to social media accounts</li> <li>- Marketing materials</li> <li>- Social media graphics</li> <li>- Live streaming services</li> <li>- Cross campus signage                             <ul style="list-style-type: none"> <li>o ASM</li> <li>o SUGGESTIONS</li> <li>o Petitions</li> </ul> </li> <li>- University Contacts</li> </ul>	<ul style="list-style-type: none"> <li>- <i>Free printing SUGGESTION completed</i></li> <li>- <b>Outbound post-box SUGGESTION completed</b></li> <li>- <b>Open Arts Shop longer SUGGESTION completed</b></li> <li>- <b>Plug sockets in lecture theatres SUGGESTION completed</b></li> <li>- Walk in centre petition totalled 1243 signatures</li> <li>- President updates live – initial one done in November</li> <li>- Promotion to students of the London Free Education Protest</li> <li>- <b>September SUGGESTIONS:</b> <ol style="list-style-type: none"> <li><b>1. A ball</b></li> <li>Get Smarter with Smarties</li> <li>Free Snacks in the library for after hours and assessment times</li> <li><b>4. New standing computer desks in the library with no time limit</b></li> <li><b>5. Move careers back out of the library</b></li> <li><b>6. Reading lists should be uploaded to blackboard a month in advance</b></li> <li><b>7. Make adverts sent from the Students' Union to university email addresses opt-out</b></li> </ol> </li> </ul>

Key Theme	OBJECTIVE (Must be SMART)	ACTION	RESPONSIBILITY	RESOURCES REQUIRED	PROGRESS TO DATE
					<p>8. <b>More signpost about activities</b></p> <p>9. <b>Create a page on the SU website listing society run events</b></p> <p>10. <b>Bring back ID cards that have expiry dates on them!</b></p> <p>11. Second hand book store</p> <p>12. Enforce the "Students Only" rule at Tower Bar</p> <p>13. <b>On site shop for university sports kit</b></p> <p>- <b>October SUggestions:</b></p> <p>1. <b>Learning materials to be uploaded early or on the same day as the lecture/seminar/workshop</b></p> <p>2. <b>On Students' Union election pages, provide a brief description of the role the candidates are running for</b></p> <p>3. <b>Bring a wider variety of cocktails to The Swan 2 for £6.50 menu</b></p> <p>4. <b>A small shop near the courts</b></p> <p>5. Library loans</p> <p>6. Have secure storage or rented lockers</p> <p>7. <b>Get a printer on 4<sup>th</sup> floor studio in AAD West</b></p> <p>8. <b>Revise the signage around the university</b></p> <p>9. <b>Free Uni hoodies for international students</b></p> <p>10. set meal in MB quad</p> <p>11. Free Uni Hoodies for International Students</p> <p>12. Online or On-Campus clothing stores</p> <p>13. Free membership for committee members</p> <p>14. All drinks to be served in plastic cups</p> <p>15. <b>Train lecturers how to use Powerpoint and other basic IT skills</b></p> <p>16. Complaint and Suggestion - Everything is tooooooooooo expensive in the university.... We are students! Not rich people...</p> <p>17. <b>Add a search bar into the SU website.</b></p> <p>18. <b>No more doorbell at the swan</b></p> <p>19. <b>Student IT Superusers</b></p> <p>20. <b>Vending machines in the library that accept cards</b></p> <p>21. Always have module handbooks listed at the top of module reading lists online</p> <p>22. <b>Cushions in the sports centre</b></p> <p>23. <b>Install Springboards down the middle of the Sports Hall</b></p> <p>24. Third years and masters students should be able to have lockers in the library</p> <p>25. A lecture in the first academic week that gives freshers top tips about basic things that happen at UoL - Tips and Tricks</p> <p>26. <b>Charity Clothes Bin on Campus</b></p> <p>27. <b>Mirrors closer to the power rack in the gym.</b></p> <p>28. <b>Provide a how-to overview of room technology at lecture podiums</b></p> <p>29. A lecture in the first academic week that gives freshers top tips about basic things that happen at UoL – Tips and Tricks</p> <p>30. <b>Better enforcement of silent library on the third floor</b></p> <p>- <b>November SUggestions</b></p>



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		<ul style="list-style-type: none"> <li>- Look at models proposed by NUS and look at ways in which the national standard can be implemented at a local level</li> </ul>			
1, 4, 5, 6	<p><b>3. To be present and engaging with students, on the ground.</b></p> <p>We will strive to have direct, impactful and active engagement with the student body. Student leaders will be present on campus, ensuring that students know who they are and what it is they do.</p> <p>We will strive to break down barriers of accessibility by having drop-in hours/stands in various locations on campus</p> <p><b>(KPI 2, 3)</b></p>	<p>GOATING</p> <ul style="list-style-type: none"> <li>- At least 1 student leader will be present at every event (where appropriate) organised, hosted or in collaboration with the Students' Union (e.g. club nights, trips, conferences, fairs, forums etc.)</li> <li>- At least 2 student leaders will be present at one or more #WeAreLincoln sporting events all throughout the academic calendar</li> </ul> <p>Liaise with the university to have bi-weekly stands on campus</p> <p>Get list of events organised, hosted or in collaboration with the SU:</p> <ul style="list-style-type: none"> <li>- Rota longstanding and recurring events with student leaders</li> <li>- At least one student leader at Quack! events</li> </ul>	<p>KM, LE, SL, CD, TG Lorna Cruickshank (LC)</p> <p>KM</p> <p>Hannah Coleman (HC)</p> <p>Michael Redpath (MR),</p>	<ul style="list-style-type: none"> <li>- Time</li> <li>- Promotional material for events e.g. branded clothing etc. (Hoodies + T-Shirts &gt; 5x £100 per SL = £500)</li> </ul> <p>Allowances for travel (1000 miles fuel allowance ... 45p-50p/mile = £450/£500)</p>	<ul style="list-style-type: none"> <li>- Time analysis to be incorporated into monthly Student Leader reports</li> <li>- Time analysis to be broken down by percentages to better assess timings</li> <li>- Student leaders assigned to Freshers' Week events to maximise GOATING</li> <li>- Quack promotional kit for Student Leaders</li> <li>- GOATING hours being summarised at the end of weekly analysis</li> <li>- SUMS module created to collect GOATING feedback</li> <li>- <b>September GOATING Hours</b> <ul style="list-style-type: none"> <li>o 440.25 ≈ 110 hours p/w <ul style="list-style-type: none"> <li>▪ Freshers Week noted as 37 hours GOATING for all Student Leaders = 185 hours that week</li> </ul> </li> </ul> </li> <li>- <b>October GOATING Hours</b> <ul style="list-style-type: none"> <li>o 380.50 ≈ 95.125 hours p/w</li> </ul> </li> </ul>
1, 6	<p><b>4. To have a commitment from the university to put resources towards building a UoL students' app</b></p> <p>We will work with the university to put forward the digital needs to our members.</p> <p>This will encompass a platform whereby all the resources students need are <b>integrated</b> meaning they are readily and easily accessible for example:</p> <ul style="list-style-type: none"> <li>- Timetables</li> <li>- Library resources <ul style="list-style-type: none"> <li>o *Pre-booking computers</li> <li>o Check-in/out systems for room bookings</li> <li>o Immersive mobile compatibility with the library map</li> </ul> </li> <li>- Printing <ul style="list-style-type: none"> <li>o Better integration of services</li> <li>o Easier methods of topping up printing credit</li> </ul> </li> <li>- Sports <ul style="list-style-type: none"> <li>o Booking of Sports Centre resources</li> <li>o #WeAreLincoln promotion – BUCS leagues – scores updates etc.</li> </ul> </li> </ul> <p>We will consult and have open dialogues with students to gauge engagement through technology and put forward to the university which platforms are best for students to feel integrated and have a wholesome experience at Lincoln, as well as the resources they would like on such a platform</p>	<p>Assess current digital resources accessible to students</p> <ul style="list-style-type: none"> <li>- GOATING</li> <li>- Conduct surveys and focus groups <ul style="list-style-type: none"> <li>o Through rep forums and senior rep groups</li> </ul> </li> </ul> <p>Apprenticeship Challenge</p> <ul style="list-style-type: none"> <li>- Activities App Design <ul style="list-style-type: none"> <li>o Liaise with and VPA to work alongside activities and students involved in the app design</li> </ul> </li> </ul> <p>Establish contacts with other unions</p> <ul style="list-style-type: none"> <li>- Those with apps <ul style="list-style-type: none"> <li>o Successes</li> <li>o Failures</li> </ul> </li> <li>- Discuss functionality and features</li> </ul> <p>Establish university contacts relevant to this area</p> <ul style="list-style-type: none"> <li>- ICT, Digital Education <ul style="list-style-type: none"> <li>o Establish the viability of this kind of platform</li> <li>o What functionality could be incorporated from university services?</li> </ul> </li> <li>- SUMS <ul style="list-style-type: none"> <li>o What capabilities can be incorporated on this kind of platform</li> </ul> </li> </ul>	<p>Marketing + Comms</p> <p>KM, TG</p> <p>KM, LE</p> <p>KM</p> <p>KM, JB</p> <p>KM, JB, AB (Alan Bage)</p>	<ul style="list-style-type: none"> <li>- Time</li> <li>- University contacts</li> <li>- Other union contacts</li> <li>- External expertise</li> </ul>	<ul style="list-style-type: none"> <li>- Opened a dialogue with DVCs Julian Free and Sue Rigby to explore the practicalities and purpose of the resource</li> <li>- Consulting with students (SU Activators and Volunteer Officers)</li> <li>- Meeting with University Registrar and Director of ICT to discuss next steps <ul style="list-style-type: none"> <li>o Establish focus groups with engaged students</li> <li>o Member of ICT as consultant on feasibility</li> </ul> </li> <li>- Trip to Newcastle Students' Union has given an overview over how the app could prove useful in Lincoln</li> <li>- Dialogue established with members of the NUSU faculty</li> <li>- Shared the adobexd files to their app which gives rudimentary view over the functionality and how they use the app</li> <li>- Information forwarded to Julian Free <ul style="list-style-type: none"> <li>o Has encouraged that we gather further information, particularly with students to establish what we would want this to look like for Lincoln</li> </ul> </li> </ul>



Key Theme	OBJECTIVE (Must be SMART)	ACTION	RESPONSIBILITY	RESOURCES REQUIRED	PROGRESS TO DATE
	(KPI 3)				
1,3, 4, 6	<p><b>5. To help facilitate at least 3 priority campaigns by Student Leaders</b></p> <p>Student leaders will work throughout the year to promote awareness for key issues affecting and concerning students</p> <p>We will ensure that priority campaigns consider the entire union and all services available to students</p> <p>We will work collaboratively with these campaigns, ensuring that the strategic aims of the union are met.</p> <p><b>(KPI 2, 5)</b></p>	<ul style="list-style-type: none"> <li>- Put checks in place that ensure priority campaigns are at the forefront</li> <li>- Consolidate all the information from respective student leaders within their own remits and assess how these contribute to the priority campaigns</li> <li>- Ensure that student leaders are pushing the same agenda to ensure the best representative action for students concerned</li> <li>- Work alongside the university to ensure that priority campaigns have maximum reach to all student demographics</li> </ul>	<p>JB, HC, KM, TG, LE, SL, CD</p> <p>Marketing + Comms</p>	<p>- Time</p>	<p><b>Lincoln Walk-in Centre Campaign</b></p> <ul style="list-style-type: none"> <li>- Campaigned against the closure of the walk-in centre</li> <li>- Two open letters <ul style="list-style-type: none"> <li>o Secretary of Health</li> <li>o LWCCG Board</li> </ul> </li> <li>- Meeting with LWCCG</li> <li>- Attended consultation drop ins with Student Leaders</li> <li>- Attended Lincoln City Council Leadership Scrutiny Committee – Voiced student opinion on consultation</li> <li>- Interview with BBC Radio Lincolnshire</li> <li>- Walk in centre petition totalled 1243 signatures</li> <li>- Walk in centre decision made – will remain open over winter period – with re-evaluation early next year</li> <li>- Meeting with LWCCG + University Health Centre</li> <li>- Patient Participation Group Established</li> <li>- Provision of prophylactics to University Health Centre to be supplied to members of the Students' Union</li> </ul>